



## *West Boylston Housing Authority*

87 MAPLE STREET - ORCHARD KNOLL  
WEST BOYLSTON, MASSACHUSETTS 01583  
(508) 835-6060

### MINUTES OF THE AUGUST 13, 2008 BOARD OF COMMISSIONERS MEETING HELD AT 87 MAPLE STREET, ORCHARD KNOLL, AT 7:00 P.M.

#### MEMBERS PRESENT:

Paul Menard, Chairman  
Eva Gambaccini, Asst Chairman  
Emily Witkus, Asst Treasurer  
Joan Welsh, Secretary

#### MEMBERS ABSENT:

Rich Duguay, Treasurer

#### OTHERS PRESENT:

Anita Sullivan, Executive Director

The Regular Meeting of the Board of Commissioners was called to order at 7:00 p.m. by Chairman, Paul Menard.

#### New Business:

Welcome guests, Leon Gaumond, Town Administrator and Mr DiPietro, Selectman. Introductions were exchanged between guests and Board members.

Leon Gaumond gave a brief background of the Community Preservation Act and explained how the funds are raised and expended. Ideas were exchanged in regards to affordable housing and the senior center.

Anita inquired whether the Housing Authority could use the Town's recycling program at no charge. Leon suggested the Housing Authority contact Allied Waste as they may have a recycling program that is free.

Leon Gaumond thought that the senior meals program would be relocated to the Hartwell Street location within a few days.

#### Unfinished Business:

The topic of the Housing Authority's mission statement was postponed until next meeting. The Board members continue to assess how the Authority will best serve the West Boylston community and will form a mission statement when the direction is clearly defined.

#### Maintenance Report

There is a plumbing issue in Apt #20. The concrete must be removed for the pipe repair. Costs are estimated at \$2600.

#### Executive Director's Report

The July 2008 and August NAHRO newsletters were reviewed and discussed.

The financials for the quarter ending 6/30/08 were reviewed and discussed.

The August 2008 checks were signed and distributed for the Board's review.

#### Review & Approval of Minutes

Eva Gambaccini made a motion to accept the minutes of the Regular Board Meeting held July 9, 2008. Joan Welsh seconded the motion. All in favor.

#### Adjournment

Joan Welsh made a motion to adjourn the meeting at 7:53 p.m. Eva Gambaccini seconded the motion. All in favor.

Respectfully submitted,



Anita Sullivan  
Executive Director